

## February 10, 2016

The regular monthly meeting of the Chapman City Council was held February 10, 2016 at the Chapman City Office. Mayor Phil Weishaar called the meeting to order at 7:00pm. Council members present were Lee Wolf, Luan Sparks, Jeff Blixt, Tim Jury and Jim Murrison. Also in attendance were City Administrator Austin St. John and City Clerk Erin Tilton. Also in attendance were Thaniel Monaco, Bobby Kamm, Austin Murphy, Ty Lemon, Emil Halfhill, Howard Battishill, Lynn Battishill, Bob Diehl, Joan Atkinson and Carol Lacer.

Adjustment to agenda: consent agenda a. should read approval of the minutes of meeting January 13, 2016, not December 9, 2015.

### Agenda #3 Consent Agenda

Motion by Sparks to accept the consent agenda, 2<sup>nd</sup> Wolf, Vote: yes unanimous. Motion carried.

### Agenda #4 City Announcements

St. John let the council know that surveys were still coming in. Tilton stated that the latest update she received from Nichole McDaniel was that 285 of 614 surveys have been received and they are tabulating a 34.28% LMI. A 51% LMI has to be met. Tilton will make sure something gets in the paper to remind people to turn in the surveys no later than March 15<sup>th</sup>. Mayor Weishaar also inquired about the storm alert meeting. Chief Halfhill has not yet received any information and will pass it along when he does. Normally the meeting is the first Tuesday in March.

### Agenda #5 Public Comments

Bob Diehl announced that the Chapman St. Patrick's Day Parade will be Friday, March 11<sup>th</sup>. Tilton asked if the date for the area wide garage sales had been set. Diehl didn't know and Blixt said it's normally the first Saturday in June. Tilton has already had a couple people calling regarding the date.

### Agenda #6 Approval of 2016 Alcoholic Liquor Establishment License (Smokey Hill Retail Liquor)

Tilton explained that the state license does not expire for another year, it is a two-year license, but they only did a one-year license with the city, which now needs to be renewed.

Motion by Blixt to approve the license for Smokey Hill Retail Liquor, 2<sup>nd</sup> Wolf, Vote: yes unanimous. Motion carried.

### Agenda #7 Pay Request #02: Street Maintenance Project

Monaco went through the pay request #02 that was submitted in the amount of \$25,817.20. It finishes everything up at Manor and Kimberly that was scheduled to be done this winter. Seeding and pavement will be done in the spring when the project moves forward. Everything is on par with the plan. Monaco has notified Bayer that we have a stop work order and will not go forward until a decision is made based off how the surveys come out. Blixt brought up a concern about a potential trip hazard right off of the north side of Kimberly. Monaco will look at it and see what can be done with the inlet box to possibly eliminate the hazard.

Motion by Jury to accept pay request #02 in the amount of \$25,817.20 to Bayer Construction, 2<sup>nd</sup> Blixt, Vote: yes unanimous. Motion carried

### Agenda #8 Approval of Leadership DKCO sign design

Tilton went through the sign designs that had been included in the council packet. Tilton ended up putting the sign designs together and when submitting those designs to the leadership class they felt that they were the designs that needed to be submitted to the council. Additional suggestions can be made, however the leadership class is needing a final design, as their hope is to get the signs done and put up in March.

Council agreed on the information and after additional suggestions on the design were given, council gave Tilton the authority to make the changes and approve the final design.

#### Agenda #9 Police Vehicle (Discussion)

St. John explained that they are bringing to the table additional used vehicle options. All other options that have previously been presented to the council remain on the table. They are finding it difficult to find used vehicle options. Chief Halfhill went through the vehicle that St. John had located on Purple Wave in Excelsior Springs, MO that they had went and test drove. It is a 2013 Ford Torus with 73,000 miles. It still has two weeks left on Purple Wave and the bid currently sits at \$7,100.00. In talking to St. John, Halfhill feels a comfortable price for the car would be worth is around \$14,000.00, no more than \$15,000.00. Halfhill feels like this vehicle would be a stop gap option, being that it does have 73,000 miles, and puts the city back into the same position we are currently in. Chief Halfhill also presented the Kansas Highway Patrol list for the council to review which would provide other used vehicles options. Blixt asked if they had ever gotten cost estimates on the two vehicles, the Durango and the Crown Vic, to know exactly what it would cost to get them repaired. Blixt had talked to Joe Stalder at Stalder Auto about looking over the two vehicles, top to bottom, and giving cost estimates on what he thought it would cost to bring the vehicles back up to speed. The last estimate Halfhill had received on the Durango was \$3,200.00 and that work did not include the cost to remove the equipment before the vehicle was worked on. This would allow the council to evaluate how they wanted to move forward and how we can start a rotation of police vehicles. St. John explained that they are trying to supply the city with a fresh start, the new vehicles can be used four to five years and a rotation can be started. Wolf stated his concern about there not being policies and procedures in place, which he has brought up several months ago. He believes if policies and procedures were reviewed and in place the city would not get in to this predicament, if there is an issue all you have to do is look at your policy and procedures on how to handle it. Mayor Weishaar's understanding was that those policies and procedures were in place with the capital improvement plan. A rotation plan was set up with this capital improvement plan. Mayor Weishaar also asked how much money has been spent over time on repairs. Halfhill will look back and find those records for the council at the next meeting. Halfhill simply wants direction as to where he needs to go because he feels as if the police department is being put on the back burner. Sparks stated that bandages that are being paid for to fix these vehicles are very expensive. A police vehicle is their office and the fact that the council has high expectations of the police department, they are not currently showing it with the actions being taken. Halfhill feels that the max time of keeping a police vehicle is going to be six years. Blixt feels that if the council is presented with expert opinions at the next council meeting, the council will be able to move forward with a better decision. Wolf requested that as they are putting together information, a policy is put together and includes a rotation of police vehicles going forward. Halfhill will work on getting the two vehicles looked at and will go back to at least 2008 to figure out how much has been spent on repairs on the police vehicles. This will be discussed at the work study, making it a special meeting, so that a decision can be made and the police department can move forward. One last comment was made by Lynn Battishill, Chapman resident, about Stalder not having the proper equipment to do a scan on anything that has to do with electrical issues. He has a friend who currently works there that stated this to him. He would recommend also taking it to a dealership to be looked at so wiring can also be taken into considering. Council agreed that getting two opinions does not hurt. Working with time restraints, Halfhill will try to get both vehicles to Stalders, as well as a dealership.

#### Agenda #10 Capital Improvement Plan/City Goals – set date and time for work-study

St. John would like to consider a retreat for the council to sit down and work on the capital improvement plan. St. John wants to know where the council sees the city going and evaluate what goals the council wants to set for the city. This could be done on a Saturday or a Sunday if the council is up for that. However, if this isn't something that the council wants to do, they can set a normal evening meeting to sit down and do this. St. John would like to see all council members come up with goals for the city to look and evaluate. A normal evening working study to go over the capital improvement plan will be set for

Wednesday, February 24<sup>th</sup> at 6:30pm and a retreat will be set for another time. An open house forum will likely be set before the retreat so that they can also evaluate what the citizens see for the city going forward.

Agenda #11 City Engineer- set date and time for work-study

A special meeting was set up for 5:00pm on Wednesday, February 17<sup>th</sup> to go over city engineer applications. This will be a special meeting and include police vehicle discussion.

Agenda #12 Reports

Bobby Kamm reported that the last big snow storm they had four guys pushing snow and as far as he knows everything went good, they haven't heard any complaints. The equipment worked great. In the last month, they have fixed eight or nine water leaks.

Ty Lemon reported that he has been in different meetings regarding the mitigation grant he is hoping the city can get. He had a meeting with the county and the county is on board to do this process with the city. He is hoping that this process will help in getting the downtown out of the flood zone.

Austin Murphy gave the council a report on water usage, it continues to go down. Mayor Weishaar also requested that he type up a schedule of when the fairways will be closed. Right now it is look like they will be redoing the fairways on holes one, four and seven.

Agenda #13 Adjournment

Motion by Blixt, 2<sup>nd</sup> Wolf, vote: yes unanimous. Motion carried.