

May 10, 2017

The regular scheduled monthly meeting of the Chapman City Council was held May 10, 2017 at the Chapman City Office. Mayor Jeff Blixt called the meeting to order at 7:00pm. Council members present were Howard Battishill, Luan Sparks, Tim Jury, and Jim Murrison. Lee Wolf had contacted Mayor Blixt and would arrive around 8:00pm. Also in attendance were City Clerk Erin Tilton and City Attorney John Purvis. Others in attendance were Bob Diehl, JoAnn Atkinson, April Swartz, Ty Lemon, Mike Stutz, Bobby Kamm, Thaniel Monaco and Carol Lacer.

Agenda #2 Consent Agenda

Motion by Sparks to approve the consent agenda, 2nd Battishill, Vote: yes unanimous. Motion carried.

Agenda #3 City Announcements

Citywide garage sales will be Saturday, June 10th. Tim Jury asked about a citywide spring cleanup. Kamm said they had not planned on it and had not heard if the county was going to open up the landfill free of charge, which is typically when the city schedules something. Tilton will call the county and verify if anything is scheduled. Blixt landfill is open to all city residents, free of charge.

Agenda #4 Public Comments

No public comments.

Agenda #5 Introduction of New City Administrator – John Dudte

John Dudte is excited to be in Chapman. It has been a very busy eight days. Dudte has been working to get out and meet with citizens and him and his wife have been busy on the weekends and evenings house hunting.

Agenda #6 National Nursing Home Week Proclamation

Mayor Jeff Blixt proclaimed the week of May 14 through May 20, 2017 National Nursing Home Week.

Agenda #7 – Review & Approval of Completed 2016 Audit – April Swartz, Varney & Assoc. April Swartz presented the 2016 Audit to the council. It was another successful audit. Swartz worked with Tilton to receive almost everything electronically ahead of time and only spent half a day on site doing the field work/audit. No adjustments were made during the audit and Varney & Associates was able to give a clean opinion based off of KMAG standards. Swartz also reported that all funds but two increased in cash by year end. Swartz appreciates working with the city staff. Swartz made mention of the new software upgrades that Tilton is working on and encouraged Tilton to also work closely with Varney & Associates to make sure all numbers get transferred over to the new software correctly and accurately.

Motion by Jury to accept the 2016 Audit as presented by Varney & Associates, 2nd Murrison, Vote: yes, unanimous. Motion carried.

Agenda #8 Discussion of Appointed City Positions and Appointments to Committees

Mayor Blixt wanted to remind the council that appointed city positions and committee members had been moved to February, instead of May of each year. This change was made when the election schedule changes occurred. It's already been changed in the code book and will allow everything to coordinate together in the future. All positions and appointments are automatically extend to February 2018.

Agenda #9 Consideration of Application to sell fireworks – TNT Fireworks

Tilton noted that all paperwork and fees had been submitted. No issues were reported last year. Motion by Jury to approve the TNT Fireworks application to sell fireworks, 2nd Sparks, Vote: yes, unanimous. Motion carried.

It was asked if anything had been changed with the filing deadline for applications. Tilton didn't think that a specific deadline had ever been set after last year's discussion. Council was in agreeance that they would like to see the May council meeting be the deadline so if they do have applications that need to be altered prior to approval, they would still have the June meeting to get those changes done. Dudte will review the ordinance and come to the council with proposed changes.

Agenda #10 Consideration of Annual WEB Hosting Contract with Advantage Computer/Jayhawk Software

Tilton explained that this is a formality. The WEB hosting contract is something that is needed for running credit cards through our system and it's an annual renewal.

Motion by Sparks to approve the Annual WEB hosting contract with Advantage Computer/Jayhawk Software, Vote: yes, unanimous. Motion carried.

Agenda #11 Discussion of Sidewalk Project

Dudte gave an update on the sidewalk project. The project is on schedule, even with the rain delays that crews have encountered. There have been some issues with citizens moving cones and driving over the newly poured concrete prior to the four days of cure time that is required. If citizens are caught doing this the contractor will not guarantee their work and any damage done will be at the expense of the property owner. Dudte has also addressed some complaints on the dirt work that he has received from citizens and the contractor has been responsive. T&M has been told that work cannot proceed without locates being called in and completed. Lines have been damaged by doing work that wasn't located prior to. Going forward Dudte does not anticipate any issues. Dudte, Mayor Blixt and Kamm have been talking to the American Legion on additional curbing and sidewalk concerns that may be addressed while the sidewalk project is going on. Dudte is looking at the possibility and will be talking to Monaco about possibly altering the plans to extend the sidewalk down by a couple of feet to eliminate the massive curb that is currently there and address some drainage issues. The adjustment to the plan will narrow the street slightly but should not be a problem, even with vehicles parked on both sides of the street. Firm numbers are still needed from the contractor and the American Legion has agreed to pay for the curb and guttering if the city takes care of the sidewalk (which is included in the sidewalk project). Monaco thought as long as the concrete isn't tied into the building then he sees no major concerns with making this change and proceeding forward. Monaco said that the cost should be a unit cost when it comes from the contract. Mayor Blixt's concern was where the

breaking point of the water was. They will need to look to make sure that the changes aren't going to disturb the flow of water and cause any other issues.

Motion by Sparks to approve alterations in the sidewalk project at the American Legion location up to the amount of \$15,000.00, 2nd Jury, Vote: yes unanimous. Motion carried.

Agenda #12 Sidewalk Project Pay Request #1 – T&M Concrete Construction

Pay Request #1 was submitted in the following amounts:

\$29,474.67 – T&M Concrete

Motion by Jury to approve pay request #1 in the amount of \$29,474.67 to T&M Concrete, 2nd Sparks, Vote: yes, unanimous, motion carried.

\$3,750.00 – North Central Regional Planning Commission

Motion by Sparks to approve pay request #1 in the amount of \$3,750.00 to North Central Regional Planning Commission, Vote: yes, unanimous. Motion carried

\$33,224.67 – Request for grant funds to cover the amounts to T&M Concrete and North Central Regional Planning Commission.

Motion by Jury to request grant funds in the amount of \$33,224.67 to cover pay requests #1, 2nd Sparks, Vote: yes, unanimous. Motion carried.

Agenda #13 2014 Wastewater treatment plan update and set up of work study session – Thaniel Monaco

Monaco spoke briefly about the updates made in the 2014 wastewater treatment plan. A work study was set for May 18th at 7:00pm to go through the report and figures presented on the four different options available to the city to proceed forward.

Agenda #14 Discussion to proceed with CDBG funding on upcoming sewer projects

Tilton had been contacted by Nichole McDaniel about moving forward with CDBG funding. Deadlines are getting stricter and in order to meet some of them she would need a formal motion to proceed. Specifics of what the funding would be used for are not needed. General sewer updates/repairs is enough for the time being. Applying for funds, at this point, does not lock us into anything.

Motion by Jury to proceed forward with CDBG funding on upcoming sewer project updates, 2nd Murrison, Vote: yes, unanimous. Motion carried.

Agenda #15 Reports

Luan Sparks wanted to note that there are a lot of people moving in and out of town this time of year and she welcomes them to Chapman. The youth will be out of school soon and we all need to be aware that kids will be running around town more. Summer is going to be busy with Bike Across Kansas coming through and music in the park getting started back up.

Tim Jury extended another special welcome to John Dudte. Jury noted that he had been getting some complaints about the condition of the alleys. Kamm said that they are trying to get an alley maintenance program in place which will hopefully help to eliminate some of the complaints that are coming in.

Bobby Kamm reported that Dave Whitley had been hired to work on replacing bricks down at the pool. They will begin filling the pool next week. Ed and the Arveson guys have been mowing

like crazy and things are really beginning to look nice around town. Kamm has also been working with Lemon to continue flushing out water lines to take care of some complaints they have been receiving on discolored water.

Lemon reported that Well #2 is still out of service, however, they are scheduled to be here on Monday, May 15th to begin working to get it back into service.

Tilton reminded council that the filing deadline for the November election is June 1 and anyone who plans to file must do it over at the clerk's office at the courthouse. Positions open are Luan Sparks, Tim Jury and Lee Wolf.

Dudte said that he has been and will continue going out and meeting business owners and citizens in the upcoming weeks. Dudte has already been presented with some policies and codes that need to be reviewed and updated. Weekly updates will be provided via email to the council. If that seems to be too much, or not enough he encouraged council members to give him feedback as they saw fit.

A work session to begin going over the Capital Improvement Plan was set for May 25th at 5:30pm.

Agenda #16 Adjournment

Motion by Jury to adjourn, 2nd Wolf, Vote: yes, unanimous. Motion carried.