

December 13, 2017

The regular monthly meeting of the Chapman City Council was held December 13, 2017 at the Chapman City Office. Mayor Jeff Blixt called the meeting to order at 7:00pm. Council members present were Howard Battishill, Luan Sparks, Tim Jury, Lee Wolf, and Clint Thornton. Also in attendance were City Clerk Erin Tilton, City Administrator John Dudte and City Attorney John Purvis. Others in attendance were Diane Liester, Steve Samuelson, Ken Fahey, Bob Diehl, John Harris, JoAnn Atkinson, Ty Lemon, Kevin Diercks, Carol Lacer, Alex Wright, Kyle Fahey, Bobby Kamm and Travis Elliot.

Agenda #2 Consent Agenda

Motion by Wolf to accept the consent agenda, 2nd Battishill, Vote: yes, unanimous. Motion carried.

Agenda #3 Public Comments

Ken Fahey spoke regarding his concern about the deposits multiple home owners are now required to put down. Fahey purchased the mobile home park in 1995 and stated that the city had never lost any money on utilities since he had been the owner. Fahey advised he is confused why this is changing now and doesn't understand what the problem is.

John Harris stated that an issue was kept from the members of the volunteer fire department. Mr. Harris stated "alcohol and saving lives never mix" and that he would be setting up an appointment to speak with the city administrator. Harris also addressed concerns of the city hiring a recreation director. Harris stated he feels that Chapman is a small town that won't have the support or turnout needed for a director.

Travis Elliot appreciated the agenda and minutes being updated on the website. Elliot had concerns about the increased CHAP fees and not being notified. Elliot also requested contact information, if possible, be put online for council members.

Agenda #4 CRS Level 8 Recognition – Steve Samuelson, Division of Water Resources/Floodplain Management

Steve Samuelson with the Division of Water Resources and Floodplain Management presented the city with a plaque. The City of Chapman has improved from a level 9 flood plain certification to a level 8. Prior to receiving the new certification property owners paying flood insurance got a 5% discount. With the work that city staff has put into the program, residents will now get a 10% discount.

Mayor Blixt asked to amend the agenda to add 4A for a memorandum of understanding between the City of Chapman and USD 473.

Motion by Wolf to add 4A to the agenda, 2nd Battishill, Vote: yes, unanimous, motion carried.

Councilwomen Sparks requested an executive session for 10 minutes to discuss non-elected personnel. Mayor Blixt accepted the requested and asked for a motion to add a non-elected personnel executive session as 5A.

Motion by Sparks to add 5A to the agenda, 2nd Wolf, Vote: yes, unanimous. Motion carried.

Agenda #4A Memorandum of understanding between the City of Chapman and USD 473 School superintended, Jerry Hodson, spoke with city staff about putting up a crossing guard shelter across from the middle school similar to the one that the grade school has put up. City staff and police staff reviewed the site and concluded no concerns. Cost and maintenance would be solely the school districts responsibility.

Motion by Battishill to approve the memorandum of understanding between the City of Chapman and USD 473, 2nd Wolf, Vote: yes, unanimous. Motion carried.

Agenda #5 Ordinance No. 1001 – Revision of utility deposit requirements for landlords w/ multiple properties and landlord agreement.

City administrator advised he met with two landlords to discuss their concern for deposit amounts necessary as a result of the ordinance passed in March, 2017. City administrator agreed to create a graduated scale, proposed in ordinance no. 1001, which protected the city's interest while still reducing the deposit burden on landlords. Butterfield Housing and the Chapman Valley Manor would be exempt as they are government funded. Sparks inquired if the number of properties decreased, would excess deposit money would be returned to the landlord. City staff acknowledged that it would be, and in return if they add additional properties, it may also increase the amount they have to put down, in accordance with the ordinance.

Motion by Battishill to approve Ordinance No. 1001, 2nd Thornton, Vote: yes, unanimous. Motion carried.

Agenda #5A Executive Session – non-elected personnel

Motion by Battishill to go into executive session until 7:42pm, to include the Mayor and Chapman city council, 2nd Battishill, Vote: yes, unanimous. Motion carried.

Mayor and council came out of executive session at 7:37pm. No action taken.

Motion by Sparks to go into executive session until 7:47pm, to include the Mayor and Chapman city council, city attorney John Purvis and city administrator John Dudte.

Mayor and council came out of executive session. No action taken.

Agenda #6 Reports

City Administrator

Contact information for council members will be available on the city's website in the form of an email address, phone numbers unless approved by council members, will not be given out at city hall.

Phone system upgrades will be done on December 19th at 1:00pm. Phone lines will be down for roughly 30 minutes. Notice will be put out on social media.

The waste water sludge truck is out of service, city staff is working to find available alternatives. Demo at 413 N Marshall is underway.

Curb and gutter project on 5th street is nearing completion. Thank you to Blixt Construction for their donation of time and to city staff. Positive feedback is being received from citizens noticing the work.

A street inventory is being done by Kaw Valley and should be received within the next week or so. Once received staff will work on prioritizing the work that needs to be done.

IworQ software is operational. Public works staff received training last week and all work management is being done electronically.

The neighborhood revitalization plan has now been approved by all three entities (city, county and USD 473) and extended for an additional five years.

Staff Christmas party is on Friday, RSVP to Erin if you haven't already done so.

Howard Battishill

Received complaint of pot hole at 4th and Marshall.

Tim Jury

Thanked city staff for updating the website.

Wanted to know if the city had switched engineers. Kaw Valley was chosen to do the street inventory, as they had information from the last time it was done.

Was there an issue with health insurance? Mayor Blixt suggested that if there were questions about health insurance they set up a time to meet with the city administrator to get their questions answered.

No other comments.

Agenda #7 Adjournment

Motion by Wolf to adjourn, 2nd Jury, Vote: yes, unanimous. Motion carried.