

Application for Trade Licensing
City Chapman – Ordinance 996 (passed 08/09/2017 by Chapman City Council)

PLEASE CHECK: Plumber Electrician General Contractor
 Roofer (State license in good standing required) State # _____
 Residential Carpentry HVAC
 Tree Trimmer (\$10 fee)

Name of Business: _____
(License will show business name)

Name of Applicant: _____

Chapman City License # (only if renewing) _____

Applicant Mailing Address (City, State & Zip):

Phone Number: _____

Cell Phone Number: _____

Email address: _____

Requirements for a city license include a \$100.00 fee payable to the City of Chapman, certificate of insurance in the city’s name within the limits of not less than \$1,000,000.00, and applicant must carry a skilled trade license in which a score of 75% or higher was received or produce a copy of a license for another city. These requirements must be met before a license can be issued.

If renewing please send the following: this form, check for \$100.00 (or applicable fee) and current certificate of insurance.

All licenses expire on December 31st annually.

If you have any questions please call the Chapman City Office at 922-6582 or by fax-785-922-7000. All applications and additional documents can be returned or mailed to **The City of Chapman, PO Box 321, 446 N Marshall, Chapman, KS 67431.**

All licenses must be displayed or produced upon demand by city staff or the customer.

Office use only

Certificate of insurance received _____ Fee paid _____ Date _____
Copy of skilled trade license or proof of another city license _____