

January 10, 2018

The regular monthly meeting of the Chapman City Council was held January 10, 2018 at the Chapman City Office. Mayor Jeff Blixt called the meeting to order at 7:00pm. Council members present were Howard Battishill, Luan Sparks, Tim Jury, Lee Wolf, and Clint Thornton. Also in attendance were City Clerk Erin Tilton, City Administrator John Dudte and City Attorney John Purvis. Others in attendance were Cody Sparks, Carol Lacer, Lance Tilton, Mike Stutz, Berry Fisher, Ty Lemon, Bobby Kamm and Alex Wright.

Agenda #2 Consent Agenda

Motion by Wolf to accept the consent agenda, 2nd Sparks, Vote: yes, unanimous. Motion carried.

Agenda #3 Public Comments

Lance Tilton stated that the curb work on 5th Street (along Londeen's Hardware) looks good.

Agenda #4 Consider certificate of election results

Motion by Thornton to approve the fall 2017 election results, 2nd Battishill, Vote: yes, unanimous. Motion carried.

Agenda #5 Election of council president

Motion by Jury to elect Howard Battishill as council president, 2nd Sparks, Vote: yes, unanimous. Motion carried.

Agenda #6 Reappointment of city positions

Motion by Sparks to reappoint city positions as presented (city attorney, judge, municipal court attorney, chief of police, interim fire chief, treasurer and city clerk), 2nd Jury, Vote: yes, unanimous. Motion carried.

Agenda #7 Declare Astra Bank as official banking institute

Motion by Jury to declare Astra Bank as the official banking institute for the City of Chapman, 2nd Battishill, Vote: yes, unanimous. Motion carried.

Agenda #8 Declare Chapman Enterprise News-Times and Abilene Reflector Chronicle as official newspapers

Motion by Wolf to declare Chapman Enterprise New-Times and Abilene Reflector Chronicle as the official newspapers for the City of Chapman, 2nd Jury, Vote: yes unanimous. Motion carried.

Agenda #9 Recognition and thank you to Carol Lacer

Mayor, council and city staff thanked Carol for her years of service at the Chapman & Enterprise News Times and wished her well on her retirement.

Agenda #10 Review and appointment of Mayor appointed committee/board members

Motion by Sparks to approve the appointment of mayor appointed committee/board members as presented, 2nd Battishill, Vote: yes, unanimous. Motion carried.

Agenda #11 GAAP Resolution No. 01102018

Adoption of the general accepted accounting principles, report on a cash basis for the year. Motion by Wolf to approve resolution No. 01102018, 2nd Battishill, Vote: yes, unanimous. Motion carried.

Agenda #12 Employee policy and handbook

Review handbook and adopt with changes previously made. City staff to review and bring to council each year in December with recommended changes. Sparks noted the change of adding in Columbus Day as a federal holiday was not reflected.

Motion by Sparks to approve the employee policy and handbook with the addition of Columbus Day as an observed holiday, 2nd Thornton, Vote: yes, unanimous. Motion carried.

Agenda #13 Increase to monthly CHAP membership fees

City staff requested official motion to increase CHAP membership fees by \$5 as previously discussed in the 2018 budgeting process.

Motion by Jury to increase CHAP membership fees by \$5, 2nd Battishill, Vote: yes, unanimous. Motion carried.

Agenda #14 Ord. 1002 – CHAP Contract

City staff and legal counsel went through the CHAP contract and made some changes to clean up the language. City staff requested approval of the contract and authorization of the city administrator to enter into CHAP contracts.

Motion by Wolf to approve Ord. 1002, 2nd Jury, Vote: yes, unanimous. Motion carried.

Agenda #15 Delta Dental 2018 benefit renewal

Delta Dental renewal for March 1 was presented by city staff. No change in coverage but requested changing dependent age from 24 to 26 so that it was the same as major medical coverage. There was a slight premium increase.

Motion by Thornton to renew Delta Dental plan benefits for 2018, including changing dependent age to 26, 2nd Sparks, Vote: yes, unanimous. Motion carried.

Agenda #16 Ord. 1003 – IMPC storage container revision

Consideration requested by city staff to put language in the IMPC ordinance previously approved to disallow storage containers as resident dwellings within the city of Chapman.

Motion by Jury to pass Ord. 1003, 2nd Battishill, Vote: yes, unanimous. Motion carried.

Agenda #17 Sludge truck repairs and purchase options

City staff reported that the front axle on the sludge truck had broken while being operated and is completely out of service. General consensus from city staff and mechanics is that the truck, even if repaired, has now become a huge safety liability that isn't worth taking on. Hauling services have been looked at but are not budget feasible at \$600/load. City staff was able to find a used truck from a Kansas dealer that they are currently renting for 30 days. If at the end of the 30 days city staff feels the truck will work, city staff is requesting authorization to purchase the used truck with necessary modifications. City staff requests purchasing authority of \$22,000 but noted that the dealer is also looking at the old equipment the city currently has that would go towards the price of the used truck.

Motion by Battishill to approve purchase of the 1998 Ford LT9500 for a total of not more than \$22,000, 2nd Wolf, Vote: yes, unanimous. Motion carried.

Agenda #18 Review and discussion of wastewater treatment project

City staff is waiting on final information from the last request for proposal. City staff has been in contact with KDHE and their view is that the city is being proactive. KDHE is prepared to help with funding and will stay in touch as the city moves forward and decisions start to be made.

Agenda #19 Reports

City administrator:

Fire department membership is now up to 14, that's up six from when Chief Thrush took over. Repair estimates came in on the old engine the same as that received from Weis Fire, \$9-10,000. City staff will be putting it on the market to get salvage value out of it. A training plan is being put into place for volunteers.

Police department is still working through the process of the Department of Justice grant that was received for custom fit vests.

Street inventory has been received back. City staff will be talking to Dickinson County road and bridge on how they can work together to get some of our future projects going and in conjunction of their schedule.

The sewer plant continues to get hit by unknown chemicals. City staff has been in collaboration with the school and has also reached out to other larger customers. The last hit nearly stopped the functioning of the plant all together and Kansas Rural Water and KDHE were both called in.

City staff will be inspecting manholes for any kind of evidence and the police department has been briefed to keep watch on any suspicious activity that might be contributing to the issues.

Public works interviews have been set up for the end of the week and a selection should be made by the beginning of next week.

Local government day is January 24th in Topeka. All council is invited to attend. City staff has reserved a nine person vehicle from the school district to use.

The ECCHIC Group will be here on January 23rd at 2:00pm to meet with city staff who wants to sit down and discuss concerns or questions that they have.

KPERS457 representative will be speaking to employees on January 11th.

The COOP has come to the city and would like to expand their scale. After looking at where their current scale is, the scale sits in the middle of 3rd street. City staff has been in close contact with the COOP and legal counsel and is working to come up with some solutions. The city could give up the easement for that portion of 3rd street in exchange for annexation of their entire operation in city limits. It's a fairly big deal for someone to give up an easement and a memorandum of understanding, as well as surveys would need to be done if this is the route chosen. The city is not trying to delay or slow down what the COOP is trying to accomplish. City staff is willing to call a special meeting to go through a memorandum of understanding if that's necessary. Council agreed to move forward with drafting an MOU and to call a special meeting if and when necessary.

Lee Wolf – Flint Hills Regional Council meeting is in Chapman on Friday from 9:00am – noon. All are invited to attend.

Clint Thornton – requested updated on recreation director. City staff is still waiting on applications and then will begin setting up interviews.

Agenda #20 Adjournment

Motion by Wolf to adjourn, 2nd Jury, Vote: yes, unanimous. Motion carried.