

**May 9, 2018**

The regular monthly meeting of the Chapman City Council was held May 9, 2018 at the Chapman City Office. Council president Howard Battishill called the meeting to order at 7:00pm. Council members present were Lee Wolf, Tim Jury and Clint Thornton. Mayor Jeff Blixt and councilwoman Luan Sparks were absent. A quorum was present. Also in attendance were City Clerk Erin Tilton, City Administrator John Dudte and City Attorney John Purvis. Others in attendance were Bob Diehl, Tina Holliman, Leroy Blixt, Joshua Smith, Donna Shepard, Todd Frieze and Adam Jackson.

Agenda #2 Consent Agenda

Motion by Jury to accept the consent agenda, 2<sup>nd</sup> Thornton, Vote: yes, unanimous (3-0). Motion carried. \*Wolf absent for first vote

Agenda #3 Public Comments

No public comments.

Agenda #4 Storm shelter memorial plaque request – Tina Holliman

Tina Holliman requested city support for a 10 year anniversary memorial plaque in memory of the life lost during the 2008 Chapman tornado. The plaque has been purchased and donations will be accepted to help pay for it. Holliman asked the council for city staff to hang the plaque and for the city to donate \$300 towards the cost of the plaque.

Motion by Wolf to approve the donation of \$300 and city staff to hang the plaque on the storm shelter in Sheeran Park, 2<sup>nd</sup> Jury, Vote: yes, unanimous (4-0). Motion carried.

Agenda #5 National nursing home week proclamation – Chapman Valley Manor

City clerk Erin Tilton read the nursing home week proclamation and council president proclaimed it national nursing home week within the city of Chapman.

Agenda #6 Ord. 1008 – Establishing the Chapman Parks and Recreation Advisory Board, Terms & Duties

Ordinance 1008 finalizes the legal process with the Chapman parks and recreation board. The ordinance also expands the board from five to seven members.

Motion by Wolf to approve Ord. 1008, 2<sup>nd</sup> Thornton, Vote: yes, unanimous (4-0). Motion carried.

Agenda #7 Ord. 1009 – City of Chapman burn permit

Current city code allows for an open burn period as permitted by the fire chief. City staff is suggesting that stay in place, while adding the opportunity for residents to apply throughout the year for a specific burn permit. These permits would be approved by the fire chief or police chief, meeting all appropriate conditions.

Motion by Thornton to approve Ordinance 1009, 2<sup>nd</sup> Wolf, vote: yes, unanimous (4-0). Motion carried.

Agenda #8 Fireworks code – discussion only

Current code states that “no permit shall be issued for any location where retail sales are not permitted under the zoning laws”. City staff noted that the two locations that have been approved in the past are zoned residential. Council requested, if ok with legal, that they look to suspend the code for a year and then revisit what the code says and decide how to handle it going forward in the fall. Jury noted that in the past nobody wanted the sales downtown, yet they are to be in retail zoned area. Wolf wants to give everyone plenty of notice, all applicants have already been preparing for this year for several months. Council came to a consensus that the city attorney should draft an ordinance to be considered and passed at the June council meeting to suspend the language for the 2018 firework’s season. They will revisit the application from TNT Fireworks currently on file with the city, as well as any others that come in, at the June council meeting after the new ordinance is created.

Agenda #9 Application to sell fireworks – Celebrating Freedom LLC d/b/a TNT Fireworks  
Tabled until June council meeting for further discussion of current code.

Agenda #10 Retail alcoholic liquor establishment license – Smokey Hill Retail Liquor  
Annual license renewal with the city of Chapman, application and fee received. State license is still current.

Motion by Jury to approve the retail alcoholic liquor establishment license for Smokey Hill Retail Liquor, 2<sup>nd</sup> Wolf, vote: yes, unanimous (4-0). Motion carried.

Agenda #11 KMEA appointment – Jacob Oppenheimer

City staff requested appointment of Jacob Oppenheimer to the KMEA board. Mike Stutz was appointed as an interim to the board after Bobby Kamm left employment with the city of Chapman.

Motion by Thornton to appoint Jacob Oppenheimer to the KMEA board, 2<sup>nd</sup> Jury, vote: yes, unanimous (4-0). Motion carried.

Agenda #12 Additional public works position

City staff requested consideration of adding an additional entry level public works position to the work chart. With various personnel changes, current budget would support the position and is in excess of \$25,000 for 2018. With the addition, public works would have two full crews.

Motion by Wolf to approve an additional entry level public works position, 2<sup>nd</sup> Thornton, vote: yes, unanimous (4-0). Motion carried.

Agenda #13 Resolution 05092018 – Sale of commercial real estate property

Resolution 05092018 finalizes the agreement to sale the commercial lot south of Dollar General to KCML Holdings for \$12,000.00 as agreed upon at the April 11, 2018 council meeting.

Motion by Wolf to approve Resolution 05092018, 2<sup>nd</sup> Thornton, vote: yes, unanimous. Motion carried.

Agenda #14 Executive session – real estate

Motion by Wolf to recess the council into executive session to discuss real estate pursuant to the real estate exception, K.S.A. 75-4319(b)(1). The meeting will resume in the city council chambers at 7:45pm. The executive session will include the city administrator, city council and

city attorney. Council president Howard Battishill recused himself from the executive session. 2<sup>nd</sup> by Thornton, vote: yes, unanimous (4-0). Motion carried. Executive session ended. No action taken.

#### Agenda #15 Executive session – non-elected personnel

Motion by Wolf to recess the council into executive session to discuss non-elected personnel pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). The meeting will resume in the city council chambers at 7:50pm. The executive session will include the city council, city administrator, city clerk and city attorney.

#### Agenda #16 Reports

##### **City Administrator**

Historical site preservation board has been meeting regularly.

Recreation board meeting had to be rescheduled due to weather.

Included in council packets are iWorq reports for council to review. This shows how we track the work being done within the city.

Tsheets is up and going.

City staff and the Chapman senior center presented a grant proposal to the United Way of Dickinson County for \$5000. The money would be used for senior specific exercise equipment. City staff is waiting to hear back from the Quality of Life Coalition for the requested grant of \$20,000 for multi-use trails.

Paperwork has been submitted for the soldier in transition program.

Pool has been cleaned and will be opening on May 26<sup>th</sup>.

May 25<sup>th</sup> is the all-city staff and council pool party for those who can attend.

Public works has been looking at and test driving street sweepers.

Part-time utility and court clerk will start on the 14<sup>th</sup>. Kristina Zlotow has been hired at 30 hours/week.

##### **Tim Jury**

Has been attending games at the ball fields and feels like everything is going well.

##### **Lee Wolf**

City is going in a good direction and it has been nice to watch the change. You can drive around town and see that things are getting done. Good things are happening.

##### **Howard Battishill**

Although once said that he was not going to run, has decided to rerun for his position as city councilman.

#### Agenda #17 Council budget work session – Saturday, May 19, 2018

A council work session has been set for Saturday, May 19, 2018 at 10:00am. Location will be city hall and lunch will be provided. Supervisors will take the time between 11am and noon to present their budget to the council for the upcoming year. The goal is to wrap up the work session by 1:00 or 2:00pm.

#### Agenda #18 Adjournment

Motion by Wolf to adjourn, 2<sup>nd</sup> Jury, Vote: yes, unanimous. Motion carried.