

## July 11, 2018

The regular monthly meeting of the Chapman City Council was held July 11, 2018 at the Chapman City Office. Mayor Jeff Blixt called the meeting to order at 7:00pm. Council members present were Howard Battishill, Tim Jury and Clint Thornton. Council members Wolf and Sparks were absent. Also in attendance were City Clerk Erin Tilton, City Administrator John Dudte and City Attorney John Purvis. Others in attendance were Joshua Smith, Kevin Diercks and Lance Tilton

Mayor Blixt requested a motion to table #5 renewal of Mayer contract and replace with Prosser street closure request and table #8 additional appointments to recreation board and replace with approval of transformer purchase. Motion by Jury, 2<sup>nd</sup> Battishill, Vote: yes, unanimous (3-0). Motion carried.

### Agenda #2 Consent Agenda

Minutes from June 13, 2018 agenda item number 9 states that the application deadline for fireworks application is moving from May 1 to June 1. Minutes should state they are moving from June 1 to May 1.

Motion by Jury to accept the consent agenda with noted changes, 2<sup>nd</sup> Thornton, Vote: yes, unanimous (3-0). Motion carried.

### Agenda #3 Public Comments

No public comments.

Mayor Blixt announced the \$20,000 grant awarded to the city of Chapman by the Blue Health Initiative. The grant money will be phase one of three to build multi-use trails near the golf course clubhouse, running southwest between the historic trail property and the golf course, and wrap around the south side of hole one. Phase two and three will complete a trail around the entire golf course terminating again at the golf clubhouse.

Agenda #4 Ord. 1012 – Consideration of Labor Day Beer Garden – Smokey Hill Retail Liquor  
No concerns, all paperwork submitted.

Motion by Jury to approve Ord. 1012, 2<sup>nd</sup> Thornton, Vote: yes, unanimous (3-0). Motion carried.

### Agenda #5 Prosser street closure request

Ty and Ashley Prosser requested to block off North Marshall from the alley of their property north to Londeen's. The blocked off area would not include the intersection. On Saturday, July 21<sup>st</sup> Prosser's are having a grand opening for Tavern Boutique and Tanning and inviting street vendors to come in and set up. No concerns by city staff or the police department to allow this closure from 10:30am to 3:00pm. Fun idea and city supported.

Motion by Jury to approve street closure as presented at specified times, 2<sup>nd</sup> Thornton, Vote: yes, unanimous (3-0). Motion carried.

Agenda #6 Application for renewal to sell cereal malt beverages – Tossed N Sauced Pizzas  
No concerns, annual paperwork submitted, and fee paid.

Motion by Thornton to approve application for renewal to sell cereal malt beverages at Tossed N Sauced Pizzas, 2<sup>nd</sup> Jury, Vote: yes, unanimous (3-0). Motion carried.

Agenda #7 Indian Hill banquet room fees and policy

City staff presented fees for the banquet room. Additional policy will be created by the city administrator. People are already calling to schedule events and wanting to know the cost. Costs should be similar to other banquet facilities in the area. Adjustments may be brought back, depending on how reservations come in.

Motion by Thornton to approve banquet room fees as presented, 2<sup>nd</sup> Battishill, Vote: yes, unanimous (3-0). Motion carried.

Agenda #8 Transmission purchase request

Larger transmission needed for commercial property where DK Sports & Fitness is going in. City responsibility to provide electricity and would like to purchase a big enough transformer to support additional growth on the other vacant lots and potential pond project. Cost estimates come in between \$8,500 and \$9,500. City staff requests up to \$10,000 to purchase transformer. Motion by Jury to approve transmission purchase of up to \$10,000, 2<sup>nd</sup> Battishill, Vote: yes, unanimous (3-0). Motion carried.

Mayor Blixt asked council to consider upping the authorized amount allowed for the city administrator for purchases such as these. It's assumed that the city must supply electricity and the city doesn't want to be the one holding up projects. Council members were in agreeance and legal council will work up amended procurement policy. Current spending authority is \$5000, cap at 15,000 for assumed purchases.

Agenda #9 Ord. 1013 – Establishing a common consumption area

New Kansas law allows cities to designate common consumption areas within city limits. With a common consumption area, when someone applies the city can work with the vendor to designate the best location for serving alcohol within that common area. This also allows those consuming alcohol to be able to walk around a larger area than just the fenced off area where it is being sold. Id'ing, cups, and wristband band processing must all take place in the fenced area where alcohol is being sold. Application processes with both the city and state remain the same. No city staff concern and no police department concern. Citizen education of designated area is key. Outside alcohol not allowed. Chapman is only the 3<sup>rd</sup> city in the state of Kansas to adopt a common consumption area if approved.

Noted change to Ord. 1013: Ordinance should say the 400 and 500 block of North Marshall, not the 500 and 600 block.

Motion by Jury to approve Ord. 1013 with referenced change, 2<sup>nd</sup> Thornton, Vote: yes, unanimous (3-0). Motion carried.

Agenda #10 Library Parking – Discussion Only

Chapman public library asked city staff about making the two parking lots to the south of the library, limited parking. The library has concerns of people using those spots all day while not patronizing the library. City staff did not encourage this, as other businesses will likely have the

same concern. The parking restrictions passed for Ashley's Daycare on North Marshall was due to high state recommendation. Additional concern of police management of time was brought up. Council directed city staff to brief the library and let them know that at this time they did not see the need.

#### Agenda #11 Reports

##### Administrator

- Recreation activities continue with new programs being added
- Advertising for the ball fields is beginning with the approval of the contract and prices from last month's meeting
- Baseball and softball are finishing for the season
- Asphalt projects around town are being completed this week
- 8<sup>th</sup> and Sheeran project completed
- Five concrete pours happening at the end of this week
- Two of the five concrete pours are markers for the trails, one will be on Marshall across from Casey's and the other will be on old 40 by the trail ruts
- Flooring is going in at the banquet room
- Draft beer is now available in the club house
- Mayor Blixt and city administrator attended a KDOT meeting in Salina
- Still waiting to hear about United Way grant
- City staff is working to obtain bids for the reconstruction of the three corners and 5<sup>th</sup> and Marshall. There is special highway money available that would be used on these projects. The second phase of that project would be new lighting in downtown
- Code enforcement has returned, blighted properties are also being worked on

##### Mayor Blixt

- Mayor Blixt asked the recreation board for recommendations for board appointments, waiting to hear back from them. There has been one resignation and then two additional appointments with the new ordinance that was passed in May

##### Clint Thorton

- Clint had been asked if there were any planned updates to happen at the pool
- City staff believed that the pool had been replaced in the early 90s. Updates such as extension of patio space, painting, brick repair and electric room repair are planned. It was also noted that state law had been changed and it would be very difficult, although with high liability to put in a big slide

Agenda #12 Set final review date for 2019 budget  
Monday, July 16, 2018 at 5:30pm, City Hall

##### Agenda #13 Adjournment

Motion by Jury to adjourn, 2<sup>nd</sup> Battishill, Vote: yes, unanimous. Motion carried.