

October 14, 2020

The regular monthly meeting of the Chapman City Council was held Wednesday, 14 October 2020, at Chapman City Hall at 7:00pm. Council members present were Christy Loy, Dana Gaither, Jim Bell, Tim Jury, and Richard Johnson. The Mayor, Howard Battishill, was not present and Council President Tim Jury served as the Mayor in his absence. Also present was City Administrator John Dudte and Utility Clerk Bill Flanery. City Attorney John Purvis attended the meeting telephonically. Others in attendance were Kevin Diercks and William Roberts.

#2 Consent Agenda

Motion by Bell to approve consent agenda, 2nd by Loy, vote: yes, unanimous (4-0). Motion carried.

#3 Public Comments

No public comments.

#4 Authorization of Electronic Deposit of Supplier Payment

Motion by Johnson to approve receipt of Community Development Block Grant (CDBG) funds via Electronic Deposit and to establish a separate line of accounting in the budget for receipt of those funds, 2nd by Bell, vote: yes, unanimous (4-0). Motion carried.

#5 Authorize Signatories to Request Funding

Motion by Bell to designate and authorize signatories (City Administrator John Dudte, Mayor Howard Battishill, Treasurer Anita Duncan, and City Clerk Brittany Phillips) to request funding from the CDBG line of accounting for payment of received invoices, 2nd by Johnson, vote: yes, unanimous (4-0). Motion carried.

#6 Reschedule November 11th Council Meeting (Must be within 7 business days following the holiday)

Motion by Johnson to reschedule to November Council Meeting to 12 November 2020 due to Veterans' Day falling on 11 November 2020, 2nd by Bell, vote: yes, unanimous (4-0). Motion carried.

#7 2020 Budget Amendment Discussion

The City Administrator stated the funds expended from the sewer budget have exceeded the amount authorized due to engineering costs associated with the lagoon project. The City has submitted the request for reimbursement and has received the money back into the sewer account, but due to the expenditure being above the authorized limit, the Council needs to approve an amended budget.

#8 Approval to Publish Budget Hearing (November Council Meeting)

Motion by Bell to schedule and publish a 2020 Budget Hearing for the Council Meeting in November, 2nd by Loy, vote: yes, unanimous (4-0). Motion Carried.

October 14, 2020

#9 Consideration of Contract with Sewer Plant Operator

Motion by Bell to approve the City Administrator entering into a contract with Ryan Hall to serve as the Sewer Plant Operator, 2nd by Johnson, vote: yes, unanimous (4-0). Motion Carried.

#10 Consideration of Speed Limit Change – E. 6th St.

Motion by Bell to change the speed limit on East 6th Street from Marshall Street to the ballpark from 30mph to 20mph, 2nd by Loy, vote: yes, unanimous (4-0). Motion Carried.

The City Administrator stated an ordinance would be prepared for approval at the next council meeting and, once that ordinance is approved, the speed limit would be changed to 20mph.

#11 Reports

Councilman Gaither - Expressed his thanks to Public Works and stated the team is doing an outstanding job and progress is being made.

Councilman Johnson - Requested trees be trimmed at the intersection of Nicholson and Old 40 highway. Trees on the west side are blocking the view for drivers turning on to Old 40 highway.

City Administrator – 1. Met with Kaw Valley and Walters/Morgan Construction and gave Walters/Morgan the notice to proceed with the lift station project. They expect to be moving equipment and supplies towards the end of the month and have 180 days to complete the project.

2. Mr. Purvis, the city attorney, is currently ill. Will request assistance from Attorney Mark Edwards on acquiring easements for the force main project and keep the project moving forward during Mr. Purvis' absence. Mr. Edwards has previously provided real estate legal services for the City and has real estate expertise.

3. Met with Olsen Engineering to discuss three projects. Olsen Engineering will put together scopes and drawings for each project. One project is the drainage issue at 2700 and Marshall. Another project is mill and overlay from 6th Street to Kimberly. The final project is the intersection of 5th and Marshall. The plans will come to the Council before any decision is made to proceed.

4. Received notice from the Kansas Department of Labor (DoL) that they had received a complaint stating a city employee was engaged in tasks without proper training. The Department of Labor sent a representative to discuss the issue and determined the employee had received training for over a year, but the training was not properly documented. After the visit, the DoL provided a letter with recommendations and expectations and we will provide a letter within the next 60 days to show we are in compliance with their expectations.

5. Welcomed Wesley Phillips to the Public Work team.

#12 Adjournment

Motion by Bell to adjourn, 2nd by Loy, vote: yes, unanimous (4-0). Motion carried.