

January 19, 2022

The rescheduled monthly meeting of the Chapman City Council was held Wednesday, January 19, 2022, at City Hall at 7:00 pm. Mayor Howard Battishill was present. Council members present were Christy Loy, Mary Monasmith, Tim Jury, Jim Bell, and Rick Johnson. Also in attendance were City Administrator Mark Campbell, Officer James Reynolds, and Officer Colton Barton.

Motion by Jury to change item #13 to item #5B, 2nd by Bell, vote: yes, unanimous (5-0). Motion carried.

#2 Consider Certificate of Election Results

Motion by Johnson to accept the certificate of election results, 2nd by Loy, vote: yes, unanimous (5-0). Motion carried.

#3 Oath of Office (Bell, Monasmith, and Jury)

Mayor Battishill administered the oath of office.

#4 Consent Agenda

Motion by Bell to approve the consent agenda as presented, 2nd by Jury, vote: yes, unanimous (5-0). Motion carried.

#5 Public Comments

None

#6 Reappointments of City Positions

Motion by Jury to approve the reappointment of City Attorney John Purvis, Judge John Barker, Municipal Court Attorney John Purvis, Chief of Police Kevin Diercks, Fire Chief Cecil Thrush, Treasurer Anita Duncan, and City Clerk Bill Flanery, 2nd by Bell, vote: yes, unanimous (5-0). Motion carried.

#7 Declare Astra Bank as Official Banking Institute

Motion by Bell to approve the declare Astra Bank as the City's official banking institute, 2nd by Loy, vote: yes, unanimous (5-0). Motion carried.

#8 Declare Dickinson County News-Times as Official Newspaper

Motion by Jury to declare Dickinson County-News Times as the City's official newspaper, 2nd by Loy, vote: yes, unanimous (5-0). Motion carried.

#9 GAAP Waiver Resolution 01122022

Motion by Jury to approve Resolution 01122022 – GAAP Waiver Resolution, 2nd by Bell, vote: yes, unanimous (5-0). Motion carried.

#10 Resolution 01122022B – Payment to Nowak in the amount of \$116,274.16

Motion by Bell to approve Resolution 01122022B for payment to Nowak in the amount of \$116,274.16, 2nd by Loy, vote: yes, unanimous (5-0). Motion carried.

#11 Resolution 01122022C – Authorization of draw-down on temporary note in the amount of \$91,524.16

Motion by Jury to approve Resolution 01122022C for authorization of draw-down on temporary note in the amount of \$91,524.16, 2nd by Bell, vote: yes, unanimous (5-0). Motion carried.

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#12 Discussion on Contract with Blixt Construction for Residents' Yard Waste Disposal

Motion by Johnson to enter a contract with Blixt Construction in the amount of \$3,000,000 annually for residents to use the landfill for yard waste disposal, 2nd by Bell, vote: yes, unanimous (5-0). Motion carried.

#13 Ordinance 1046 – Addition of \$1.00 to Resident's Utility Bill for Usage of Blixt Landfill for Yard Waste / Brush Disposal

Motion by Bell to approve Ordinance 1046 – Addition to Resident's Utility Bill for Usage of Blixt Landfill for Yard Waste / Brush Disposal, 2nd by Monasmith, vote: yes, unanimous (5-0). Motion carried.

#14 Discussion on Speed Limit for Old Highway 40

City administrator, Mark Campbell, stated the previous change of the speed limit on Old Highway 40 was not practical as the speed limit of 20mph is too low for the entire Business District. The mayor and all council members agreed with his assessment. The next item, Ordinance 1047, reverses the previous decision to change the speed limit.

#15 Ordinance 1047 – Establishing Maximum Speed Limits for Business Districts Pursuant to the Standard Traffic Ordinance

Motion by Bell to approve Ordinance 1047 – Establishing Maximum Speed Limits for Business Districts pursuant to the Standard Traffic Ordinance, 2nd by Loy, vote: yes, unanimous (5-0). Motion carried.

#16 Discussion on one-way signs on Marshall Street between 5th and 4th Street

City administrator, Mark Campbell, stated that the previous change to make the alley ways between 4th and 5th street open from both directions has been problematic and a number of businesses want to change it back. Entering Marshall Street from the alleyways is dangerous as you cannot see passing traffic or pedestrians. The council agreed to change the alleyways back to one-way after an ordinance is drafted. The one-way will be entering the alleyways from Marshall Street.

#17 Discussion on Renewing Jayhawk Software Contract

Jayhawk software is used for the city's payroll, accounting, and utility billing. Jayhawk has been easy to work with and the staff is comfortable with the programs. Jayhawk, Denali, JCS and JUS are all part of the Jayhawk software contract. Denali is the accounting and payroll software. JCS is court software and JUS is for utility billing. The contract is for 12 months, and the price is very reasonable.

Motion by Johnson to renew the contract with Jayhawk Software, 2nd by Monasmith, vote: yes, unanimous (5-0). Motion carried.

#18 Discussion on Renewing Health Insurance Plan with Total Plan Solutions

The City has had insurance through Total Plan Solutions for a couple of years. There is a modest increase in rates this year. The plan with Total Plan Solutions is very reasonable when compared to other health care plans. The city budgeted enough to cover the slight increase. The ECCHIC Group administers the program for the city. The current plan covers 11 individuals and has worked effectively.

Motion by Jury to renew the City's health insurance plan with Total Plan Solutions, 2nd by Bell, vote: yes, unanimous (5-0). Motion carried.

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#19 Discussion on Renewing Delta Dental Insurance

Motion by Jury to renew the contract with Delta Dental Insurance, 2nd by Bell, vote: yes, unanimous (5-0). Motion carried.

#20 Request to Submit Sewer Line Repairs out to Bid

After consolidating loans, the city will have additional money to complete needed sewer line repairs. The project was previously sent to Kaw Valley for approval but has not been approved by the Council to submit for bids.

Motion by Jury to submit the Sewer Line Repair Project out to bid, 2nd Johnson, vote: yes, unanimous (5-0). Motion carried.

#21 Reports

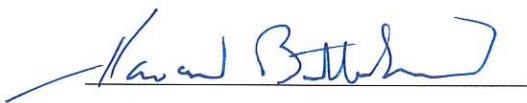
The City Administrator stated that sales tax was up 12.66% and the city's portion was up a modest 1.01%. The main portion of the increase was from online sales. The city has received the lights ordered from Visco. The electric wiring and ballast parts will arrive in March. The intersection project for 5th and Marshall is out for bid and will be discussed again at the next council meeting. The lagoons are working properly, and the city is attempting to consolidate the USDA loan and use that money for sewer repairs. The city is waiting for the title for the old grocery store. It should be in the mail the project is moving forward. The State will manage the work on the project and put it out for bid. The State will pay for half and will send the city a bill for the other half. The city did not receive the HEAL grant.

Councilmember Monasmith stated she would like to have a discussion on the city's debt and the plan to resolve the debt over time. The City Administrator stated that considering raising utility rates should be discussed at the next meeting. During the budget process, there were many unknowns. It was unclear how much the sales tax revenue would be or how the revenue neutral process would impact the budget. The city needs to increase revenues and build a surplus. The council will discuss the possibility of raising utility rates at the next council meeting.

Councilmember Johnson stated that he would like to discuss the city's plan for Labor Day at the next council meeting. In the past, the Labor Day celebration included numerous events, including a rodeo, tractor pull and beer judging contests. The city should start thinking about planning for Labor Day now.

#22 Adjournment

Motion by Bell to adjourn, 2nd by Monasmith, vote: yes, unanimous (5-0). Motion carried.



Howard Battishill, Mayor

ATTEST:


Bill Flanery, City Clerk